



The APHON Evidence-Based Grant Program Offers the Mattie Miracle Cancer Foundation Evidence-Based Practice Grant for the Implementation of the Standards of Psychosocial Care of Children with Cancer and their Families

Grant applications are required to be submitted electronically in one PDF document. Due date of May 31, 2019
Letters of Intent due on March 31, 2019

8735 W. Higgins Rd., Suite 300 | Chicago, IL 60631 | 855.202.9760 (US Residents Only) ♦847.375.4724♦ Fax 847.375.6478

www.aphon.org | E-mail: grantapplications@aphon.org

APHON

Grant Opportunities

- **Evidence Based Practice Grants**

Two \$2,500 grants for Evidence-Based Practice (EBP) projects that address implementation of recommendations from any of the 15 [Standards for the Psychosocial Care of Children With Cancer and Their Families](#).

Letters of Intent (LOIs) are due to APHON on March 31, 2019 and if accepted, applications are due May 31, 2019.



*APHON thanks the Mattie Miracle Cancer Foundation for their generous support of the Mattie Miracle Cancer Foundation Evidence-Based Practice Grant for the Implementation of the Standards of Psychosocial Care of Children with Cancer and their Families.

Questions

For specific questions or concerns not addressed in this packet or if you would like a mentor to assist you in the development of an LOI or full grant proposal, contact the [APHON Evidence-Based Practice and Research Committee](#).

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Introduction

Association of Pediatric Hematology/Oncology Nurses
8735 W. Higgins Rd. Suite 300
Chicago, IL 60631
855.202.9760 (US Residents Only) 847.375.4724
E-mail: grantapplications@aphon.org

Association of Pediatric Hematology/Oncology Nurses (APHON) is the professional organization for pediatric hematology/oncology nurses and other pediatric hematology/oncology healthcare professionals. Its members are dedicated to promoting optimal nursing care for children, adolescents, and young adults with cancer and blood disorders, and their families. APHON provides the leadership and expertise to pediatric hematology/oncology nurses by defining and promoting the highest standards of practice and care to the pediatric, adolescent, and young adult communities.

Core Purpose

To support and advance nurses and their practice in order to optimize outcomes for children, adolescents, and young adults with cancer and blood disorders and their families.

Core Organizational Values

- Visionary leadership embracing innovation
- Committed to professional and organizational excellence
- Pride in the profession
- Collaboration as an effective strategy
- Absolute integrity and high ethical standards
- Gratifying experience through involvement
- Continuous professional development through life-long learning

The **Mattie Miracle Cancer Foundation** is dedicated to increasing childhood cancer awareness, education, advocacy, research and psychosocial support services to children, their families, and medical personnel. Children and their families will be supported throughout the cancer treatment journey, to ensure access to quality psychosocial and mental health care, and to enable children to cope with cancer so they can lead happy and productive lives.

Project Purpose

This EBP grant is for the specific purpose of implementing into practice the recommendations of any of the 15 Standards from the Psychosocial Standards of Care developed by over 80 healthcare professionals from the US, Canada, and the Netherlands with and funded by the Mattie Miracle Cancer Foundation:

The overview article as well as articles describing individual standards are available at www.mattiemiracle.com/downloadstandards.

Additional references include:

Kazak, A. E., Barakat, L. P., Askins, M. A., McCafferty, M., Lattomus, A., Ruppe, N., & Deatrck, J. (2017). Provider Perspectives on the Implementation of Psychosocial Risk Screening in Pediatric Cancer. *J Pediatr Psychol*, 42(6), 700-710. doi:10.1093/jpepsy/jsw110

- Scialla, M. A., Canter, K. S., Chen, F. F., Kolb, E. A., Sandler, E., Wiener, L., & Kazak, A. E. (2017a). Delivery of care consistent with the psychosocial standards in pediatric cancer: Current practices in the United States. *Pediatr Blood Cancer*. doi:10.1002/pbc.26869
- Scialla, M. A., Canter, K. S., Chen, F. F., Kolb, E. A., Sandler, E., Wiener, L., & Kazak, A. E. (2017b). Implementing the psychosocial standards in pediatric cancer: Current staffing and services available. *Pediatr Blood Cancer*, 64(11). doi:10.1002/pbc.26634

Evidence-Based Practice Project Letter of Intent (LOI) Guidelines

The Letter of Intent (LOI) must be no more than a total of 4 pages in length for items 1-6 below and include the following information in this order:

1. The overall project objective and the Standard that will be implemented.
2. The relevance to pediatric hematology/oncology nursing
3. The relevance to the Mattie Miracle Cancer Foundation's mission to ensure optimal psychosocial care for children with cancer and their families throughout the cancer trajectory
4. PICOT question and purpose statement
5. Specific project aims
6. Describe the plan for implementation and data evaluation and analysis

In addition, the application must include the following:

7. References
8. Current financial support: list each funded grant or contract for the conduct of these projects and any potential overlap with the current proposal. If there are no other grants state "NONE".
9. List the names and project roles for the project leader and team members. Describe the project leader's previous EBP project experience. Include a copy of the curriculum vitae for each team member.
10. A letter of support from the institution stating a commitment to ongoing implementation of the standard of care after the project is completed.
11. A letter of support for the project leader from a supervisor, mentor, or faculty advisor stating that he/she has the skills and resources to complete the project.

Format Specifications

- Font: Double-spaced, 12-point or larger
- Paper size: 8 ½" x 11"
- Margins: At least ½" margins (top, bottom, left, and right)
- Style: American Psychological Association (APA)

STRICT ADHERENCE TO THE INSTRUCTIONS ABOVE IS NECESSARY OR THE PROPOSAL WILL NOT BE REVIEWED.

Letters of Intent will be evaluated by the APHON Evidence Based Practice/Research (EBP/R) Committee, the Mattie Miracle Cancer Foundation and additional ad hoc panel members as needed, and submission of full applications will be invited for eligible projects. The decision of the APHON EBP/R Committee will be communicated to the candidates no later than April 7, 2019, and those who are invited to submit a full proposal will need to do so by May 31, 2019.

The Mattie Miracle Cancer Foundation will fund the grant based on the stated scope of work in the LOI and application. Two \$2,500 EBP grants are available. The grant will cover direct costs only; no indirect fees/charges will be covered. The project leader must be an active APHON member, and the **12-month project** must advance hematology/oncology nursing practice and the Mattie Miracle Cancer Foundation psychosocial mission. Applicants will be informed of the decisions regarding their applications as soon as they have been made by August 9, 2019.

Questions

For specific questions or concerns not addressed in this packet or if you would like a mentor to assist you in the development of an LOI or full grant proposal, contact the [APHON Evidence-Based Practice and Research Committee](#).

Submission

Letters of Intent must be received by e-mail to the committee, no later than 11:59 pm Central Time March 31, 2019. Please submit electronically as a single PDF file to grantapplications@aphon.org

Guidelines for Evidence- Based Practice Projects

Focus Areas

Evidence-Based Practice (EBP) project proposals that address the implementation of either the Psychosocial Follow-up of Survivors or the Assessing Medication Adherence Psychosocial Standard of Care in pediatric oncology nursing.

Eligible Applicants

The project leader for the EBP grant must meet the following eligibility criteria:

1. Be an active member of APHON
2. Be a registered nurse who is active in pediatric hematology/oncology and who demonstrates interest in making significant contributions to pediatric hematology/oncology nursing.
3. Be employed at an academic institution, children's hospital, or independent pediatric oncology practice.
4. Have a minimum of an MSN, or must be enrolled in a master's or doctoral program. If the project leader does not yet have a master's degree, it is expected that they will have a co-leader with EBP experience who has a master's degree or higher.

Note: Members of the APHON Board of Directors or persons serving on the APHON EBP/Research Committee are not eligible to apply for this grant.

Project Leader Responsibilities

Responsibilities include:

1. Completion of the EBP project within 1 year of initial funding;
2. Submission of a progress report to the APHON EBP/Research Committee 12 months after funding is disbursed and a final report 2 years after funding when the EBP project is completed;

3. Submission of a publishable manuscript to the Journal of Pediatric Oncology Nursing or another appropriate refereed journal *and* submission of an abstract proposal to present a paper or poster pertaining to the EBP project at an APHON educational conference within 2 years of initial funding. **Acceptance of abstract for publication or presentation is not guaranteed.**

If the paper or poster abstract is accepted for presentation at an APHON educational conference, a complimentary registration will be provided for the project leader. Funding to attend the annual conference may not be included in the EBP project budget.

4. Acknowledgment in any publication, paper, or poster that the EBP project was supported by the Mattie Miracle Cancer Foundation in partnership with the Association of Pediatric Hematology/Oncology Nurses.
5. EBP project leader(s) may be invited to serve as future mentors for novice EBP project leaders.

Required Information

Prepare the application which is not to exceed 10 double-spaced, typed, 8 ½" x 11" pages exclusive of the project budget, appendices, and references. Use 12- point type, at least ½" margins (top, bottom, right, left), and APA style for all documents included in the application.

1. All applicants must complete the **EBP Grant Checklist** to verify inclusion of all required materials and include it as part of the application.
2. All applicants must complete the **Summary Data Form** included in the packet.

3. All applicants must complete the **EBP Grant Contact Form** regarding the contact person for the grant funding agreement and disbursement of funds should application be selected.
4. The institution or agency named in the proposal must complete the **Administrative Approval Form** to indicate acknowledgment and approval of the EBP project. **PLEASE NOTE: Pending approval will not disqualify a proposal for review, but final administrative approval must be given before funding is awarded.**
5. Use the space on the **Abstract Form** for a typed, 300-word abstract defining the clinical issue, stating the significance of the EBP project, and presenting the EBP project implementation and evaluation plans.

Application Headings

Complete proposals must include the following headings:

Statement of the Practice Change

This section includes a description of the current practice and why change is needed; the proposed change in practice; and a concise and critical review of current evidence in the literature concerning the practice issue.

Implementation and Evaluation

This section describes the plans for implementation and evaluation of the change. Include details about the implementation of the psychosocial standard into practice, and evaluation of the outcomes. A plan for evaluating outcomes for staff and families must be included. Include a brief discussion about the limitations of the project and plans for sustainability if expected outcomes are achieved.

A precise timeline illustrating project tasks and objectives to be completed within 1 year is required.

References

This section includes bibliographic information in APA format of only those sources cited in the proposal.

Project Budget

1. A budget for the entire project must be submitted. If the Mattie Miracle Cancer Foundation funds are to be used for only a portion of the budget, identify the specific items for which you seek support. Identify remaining

items to be funded from other sources and in-kind contributions. Clearly describe those sources of funding or support in addition to the amount you are seeking from each entity.

2. This section must specify the direct costs associated with the EBP project. Neither the project leader's salary nor the purchase of a computer will be funded. Include notation of contributed funds, personnel, or indirect allowances. The budget must represent sufficient funds to complete the project. Budget for travel to conferences cannot exceed 20% of the total budget.
3. Because the funds are not distributed in one sum, the project leader should propose a strategy for the receipt and distribution of funds during the length of the project. The strategy should facilitate the conduct of the project and may be done on a semiannual basis, by expense voucher, by task or objective, or by another means. The funding year shall begin in January following the awarding of the grant at the APHON educational conference.

Personnel

Clearly specify the project leader who will be the grant recipient responsible for the conduct of the project.

Indicate the pediatric hematology/oncology nursing activities and contributions of the project leader, as well as previous experience with EBP projects.

If there are co-leaders, consultants, or other key personnel, fully describe the contributions of each to the project. Include the Curriculum Vitae of the project leader, all co-leaders, and consultants.

Setting Review and Approval

Obtain written approval from the administrative officer of the institution or agency in which the proposed project will be conducted (Administrative Approval Form).

PLEASE NOTE: Pending approval will not disqualify a proposal for review, but final approval must be given before the grant is awarded.

Appendices

Include citations of supportive information and data collection tools. Include any or all of the following in the Appendices:

Appendix A: Measurement Instruments/Tool

Appendix B: Human Subjects and/or
Institutional Approval letter
Appendix C: Administrative Approval
Form
Appendix D: Curriculum vitae and
Other Supporting Documents

Forms for all appendices will be provided to the
principal investigator/project leader after
committee review of all LOIs.

Submission Guidelines

The EBP/Research Committee reviews EBP/Research grant proposals once a year.

Proposals must be emailed by 11:59 pm CST on May 31, 2019. Proposals received after this date will not be considered.

An e-mail confirmation will be sent within 48 hours of receiving your proposal. There are no exceptions to the deadline based on failure to receive application materials.

Investigators who have specific questions or concerns not addressed in this packet or would like a mentor to assist you in the development of an LOI or full grant proposal should contact the [APHON Evidence-Based Practice and Research Committee](#).

1. Submit the entire packet electronically in one pdf document. No hard copies will be accepted.
2. Complete all proposal materials. Incomplete proposals will not be considered.
3. E-mail proposals to APHON: grantapplications@aphon.org

Notification of Award

Grant recipients will be notified by August 9, 2019. Public announcement of the grant recipients will be made by the EBP/Research Chair at the APHON national conference. Recipients are strongly encouraged to attend the conference and expected to present their progress informally to the EBP/Research Committee during one of the concurrent sessions.

Funds will be awarded to the institution, agency, or investigator or project director at the discretion of the EBP/Research Committee. The strategy for funding proposed by the principal investigators/project directors will be considered in the decision.

Evaluation Procedures

Proposals will be reviewed by members of the APHON general membership, EBP/Research Committee and representatives from the Mattie Miracle Cancer Foundation and rated according to predetermined weighted criteria. Outside content experts may be asked to assist in review of all applications.

The committee members and peer review panel will recommend proposals selected to receive funding to the APHON board.

All PIs and project leaders will be notified of the disposition of their proposals after action by the APHON Board of Directors. Principal investigators/project leaders will receive a summary critique of their proposal from the APHON EBP/Research Committee.